



**Governing Board Meeting Minutes**

**April 24, 2025**

**6:30 PM**

**REGULAR MEETING**

**START TIME: 6:30 P.M.**

**END TIME: 7:15 P.M.**

**Location Zoom and 13550 SW 256<sup>th</sup> Street**

Call Meeting to Order & Roll Call

Board Members Present: Antonio Sanchez, Maribella Lemus, Daymara Vega Navarro, Ana Bencomo, Mr. Roberto Hernandez

Board Members Absent: Niurka Gonzalez

Others: Dr. Tony Arza (Arza Consulting Group) Ruben Diaz Valdez (Management School Solutions), Maria Alba- Quesada (Quality Charters), Dianet de Armas (Principal)

1. Call Meeting to Order & Roll Call
2. Public Comments- No public comment at this time.
3. Meeting Minutes for January 30<sup>th</sup>, 2025
  - a. Maribella Lemus motioned to approve, Daymara Vega Navarro seconded; motion passed unanimously.
4. Governmental Affairs
  - a. Dr. Tony Arza shared governmental affairs update.
5. Principal's Report
  - a. There are 142 students enrolled at this time.
  - b. The total number of enrolled students for the 2025-2026 school year is 239. We are projecting a total enrollment of 316.
6. Management School Solutions (ESP) Ruben Diaz Valdez
  - a. Mr. Diaz shared the facility update.
  - b. Amended Budget 24-25
    - i. Daymara Vega Navarro motioned to approve, Maribella Lemus seconded; motion passed unanimously.
  - c. On April 10, the school's team met with the district to review the middle school application. Mrs. Alba, Mrs. De Armas, Mrs. Lemus, and the school's representative attended the meeting. During the session, the committee approved the application, and it will now proceed to the district board meeting for presentation in May.



**South Prep  
Scholars Academy**

- d. In the month of March, the school received a pre-operational visit from the National School Lunch Program. Following our pre-operational visit, we received approval to operate under the National School Lunch Program
  - e. Bank Account for NSLP
    - i. Daymara Vega Navarro motioned to approve, Maribella Lemus seconded; motion passed unanimously.
  - f. Purchases for New Facility
    - i. Maribella Lemus motioned to approve, Niurka Gonzalez seconded; motion passed unanimously.
  - g. Loan
    - i. Maribella Lemus motioned to approve, Niurka Gonzalez seconded; motion passed unanimously.
  - h. Monthly financials for December, January, and February were sent for your review.
    - i. Daymara Vega Navarro motioned to approve, Maribella Lemus seconded; motion passed unanimously.
7. Adjournment 7:15 p.m.

  
\_\_\_\_\_  
Antonio Sanchez, Board Chair

  
\_\_\_\_\_  
Niurka Gonzalez, Board Secretary

May 29<sup>th</sup>, 2025  
\_\_\_\_\_  
Date

05/29/25  
\_\_\_\_\_  
Date



**South Prep  
Scholars Academy**

**Governing Board Meeting Minutes**

**May 14, 2025**

**6:00 PM**

**EMERGENCY MEETING**

**START TIME: 6:05 P.M.**

**END TIME: 6:12 P.M.**

**Location Zoom and 13550 SW 256<sup>th</sup> Street**


**Call Meeting to Order & Roll Call**

**Board Members Present: Antonio Sanchez, Maribella Lemus, Niurka Gonzalez, Daymara Vega Navarro, Ana Bencomo**

**Board Members Absent: Roberto Hernandez**

**Others: Ruben Diaz Valdez (Management School Solutions), Maria Alba- Quesada (Quality Charters), Dianet de Armas (Principal)**

1. Call Meeting to Order & Roll Call
2. Middle School 25-26 School Year
  - a. The motion was approved by Maribella Lemus, seconded by Niurka Gonzalez; motion passed unanimously.
3. Adjournment 6:12 p.m.

  
Antonio Sanchez, Board Chair

  
Niurka Gonzalez, Board Secretary

May 29<sup>th</sup>, 2025  
Date

05/29/25  
Date



# South Prep Scholars Academy

## Board Meeting Minutes

August 8<sup>th</sup>, 2024

6:30 PM

REGULAR MEETING

START TIME: 6:38 PM

END TIME: 6:51 PM

LOCATION: Zoom and 13550 SW 256<sup>th</sup> St. , Homestead, Fl 33032

Call Meeting to Order & Roll Call

Board Members Present: Antonio Sanchez, Maribella Lemus, Niurka Gonzalez, Ana Guzman de Bencomo, Daymara Vega

Board Members Absent: Jesus Bujan, Roberto Hernandez

Others: Ruben Diaz Valdez (Management School Solutions), Maria Alba-Quesada (Arza Consulting Group), Dianet de Armas (Principal)

1. Call Meeting to Order & Roll Call
2. Public Comments- No public comments.
3. Motion to Approve Meeting Minutes: July 27<sup>th</sup>, 2024
  - a. Niurka Gonzalez motioned for approval, Daymara Vega, seconded; motion passed unanimously.
4. Governmental Affairs Update- *Maria Alba- Quesada*
  - a. Update was given on the primary elections that will take place August 20<sup>th</sup>, 2024.
5. Principal's Report
  - a. Enrollment for 2024-1025 School Year
    - i. Student enrollment for the 2024-2025 school year is 151 students.
  - b. Faculty and Staff Hiring 2024-2025 School Year





## **South Prep Scholars Academy**

- i. We are fully staffed for the 2024-2025 school year. We have nine teachers at this time.
  - c. Out of Field Waivers
    - i. Sana Abid is assigned to teach students who are classified as English Speakers of Other Languages, but she is not endorsed in the area.
      - 1. Niurka Gonzalez motioned for approval, Daymara Vega, seconded; motion passed unanimously.
    - ii. Alina Abid is assigned to teach students who are classified as English Speakers of Other Languages, but she is not endorsed in the area.
      - 1. Maribella Lemus motioned for approval, Niurka Gonzalez, seconded; motion passed unanimously.
    - iii. Aileen Stevens is assigned to teach students who are classified as English Speakers of Other Languages, she took a course over the summer, but she is not endorsed in the area.
      - 1. Daymara Vega motioned for approval, Niurka Gonzalez, seconded; motion passed unanimously.
  - d. School Safety Plan
    - i. The school safety plan had to be updated for the 2024-2025 school year due to our temporary location.
      - 1. Niurka Gonzalez motioned for approval, Daymara Vega, seconded; motion passed unanimously.
  - e. SY 2024-2025 Safe School Officer Attestation Form
    - i. Ana Bencomo de Guzman motioned for approval, Daymara Vega, seconded; motion passed unanimously.
  - f. Fortify FL Instruction for Students
    - i. Pursuant to HB1473, each charter school governing board must ensure that charter schools provide instruction on the use of Fortify FL to students within the first five days of school.
6. Management School Solution (ESP)
- a. 2024- 2025 Annual Budget
    - i. Daymara Vega motioned for approval, Ana Bencomo de Guzman, seconded; motion passed unanimously.



## South Prep Scholars Academy

- b. Principal's Evaluation
  - i. Ana Bencomo de Guzman motioned for approval, Daymara Vega, seconded; motion passed unanimously.
- c. Principal's Contract for 2024-2025 School Year
  - i. Ana Bencomo de Guzman motioned for approval, Daymara Vega, seconded; motion passed unanimously.
- d. RFP Lunch
  - i. Daymara Vega motioned for approval, Niurka Gonzalez, seconded; motion passed unanimously.
- e. Wellness Policy
  - i. Maribella Lemus motioned for approval, Niurka Gonzalez, seconded; motion passed unanimously
- f. Temporary Location Address Correction
  - i. Our temporary address for the 2024-2025 school year is 13550 SW 256<sup>th</sup> St. Homestead, FL 33032
    - 1. Daymara Vega motioned for approval, Niurka Gonzalez, seconded; motion passed unanimously
- g. Monthly Financials (June)
  - i. The monthly financials for the month of June have been sent for your review.
    - 1. Niurka Gonzalez motioned for approval, Daymara Vega, seconded; motion passed unanimously.

7. Adjournment 6:47 P.M.

Antonio Sanchez, Board Chair

10/17/2024

Date

Niurka Gonzalez, Board Secretary

Oct. 17, 2024

Date



## South Prep Scholars Academy

### Governing Board Meeting Minutes

June 27<sup>th</sup>, 2024

#### REGULAR MEETING

START TIME: 6:35 P.M.

END TIME: 6:45 P.M.

Location Zoom and 24555 SW 112<sup>th</sup> Avenue, Homestead, FL 33032

#### Call Meeting to Order & Roll Call

Board Members Present: Antonio Sanchez, Maribella Lemus, Niurka Gonzalez, Daymara Vega Navarro, Ana Bencomo

Board Members Absent: Jesus Bujan, Roberto Hernandez

Others: Ruben Diaz Valdez (Management School Solutions), Maria Alba- Quesada (Quality Charters), Dianet de Armas (Principal)

1. Call Meeting to Order & Roll Call
2. Public Comments- No public comment at this time.
3. Meeting Minutes for April 11<sup>th</sup>, 2024
  - a. Maribella Lemus motioned to approve, Daymara Vega Navarro seconded; motion passed unanimously.
4. Principal's Report
  - a. According to the FAST PM3 Data: Our total percent of proficient students in Reading was 86%. 89% (17 students) in Kindergarten, 81% (26 students) First Grade and 88% (23 students) in Second Grade. For Math, our total percent of proficient student was 91%. 89% (17 students) in Kindergarten, 91% (29 students) in First Grade, and 92% (24 students) in Second Grade.
  - b. For the upcoming school year, we have a total of 151 students registered.
  - c. For the upcoming school year, we have a total of eight teachers, 3 new hires and 5 returning. We have successfully retained 100% of our faculty.
5. Management School Solutions (ESP) Ruben Diaz Valdez
  - a. On Thursday June 20<sup>th</sup>, Mr. Antonio Sanchez, Ms. Dianet de Armas and Ruben Diaz attended a Charter School Compliance and Support contract review committee meeting. In this meeting they discussed our amendment request to move to a temporary location for the 2024-2025 school year. The committee approved our amendment request and will present to the Miami-Dade County Public Schools Board for review and approval in the upcoming months.



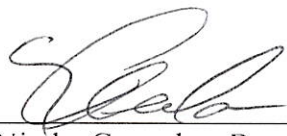


**South Prep  
Scholars Academy**

- b. The tentative governing board meeting dates for the 2024-2025 school year was sent for your review.
    - i. Maribella Lemus motioned to approve, Daymara Vega Navarro seconded; motion passed unanimously.
  - c. The 2023-2024 Amended Budget was sent for your review.
    - i. Daymara Vega Navarro motioned to approve, Maribella Lemus seconded; motion passed unanimously.
  - d. The monthly financials for the month of March and April were sent for your review.
    - i. Maribella Lemus motioned to approve, Daymara Vega seconded; motion passed unanimously.
6. Adjournment 6:45 p.m.

  
\_\_\_\_\_  
Antonio Sanchez, Board Chair

08-08-2024  
Date

  
\_\_\_\_\_  
Niurka Gonzalez, Board Secretary

08-08-2024  
Date